



UC San Diego Transportation and Parking Services Rules and Regulations



In 1957, the Regents of the University of California, by resolution, required that all vehicles parked on the campuses of the University of California be currently registered with the Department of Motor Vehicles (D.M.V.) and subject to a parking fee to cover the cost of construction, operation, maintenance, and administration of parking facilities. In 1960, the state legislature eliminated the use of state tax funds for parking purposes on the University of California and California State College campuses.

Responsibility for enforcement of UCSD Parking regulations and other applicable state and local laws rests with the following departments: 1) University of California Police Department, 2) UCSD Transportation and Parking Services, and 3) UCSD Medical Center Security. All provisions of the California Vehicle Code are applicable in the absence of specific university regulations. Parking violators are subject to towing under several sections of the California Vehicle Code.

A parking permit is required on university property during the following times (unless using a meter or parked in a loading zone for the time specified): A permit is not required on the main campus on weekends or university-designated holidays, unless the lot, row, or space is posted with a sign REQUIRING A PERMIT 24 HOURS A DAY, 7 DAYS A WEEK (i.e.; Reserved, UC Vehicles, 'A' Permit Required 7 days a week/24 hours a day, Service Yard, etc.)

Parking permits do not necessarily grant parking privileges at all university locations. Any questions regarding parking privileges should be directed to the Parking Office.

Only the Department of Transportation and Parking Services may grant parking privileges. The University reserves the right to refuse issuance of a parking permit or to restrict or change the use of any space or area, at any time, without notice. Parking permits are the property of the university and may be recalled at any time.

The University reserves the right to CHANGE PARKING PERMIT FEES during the academic year, with thirty days notice published in a recognized university-wide venue. Annual parking permit holders paying fees by payroll deduction will automatically be changed to the new rate. Annual parking permit holders who have prepaid for parking are required to pay the prorated difference between the old and the new rate.

The RESPONSIBILITY FOR FINDING A LEGAL PARKING SPACE, as well as for knowing where and when a parking permit is valid, rests with the vehicle operator. The purchase of a parking permit does not guarantee a space to park and the inability to locate a parking space is not considered a valid justification for the violation of university parking regulations. Personal notes or explanations left on vehicles are not considered valid authorization to park in violation of university parking regulations.

All University employees are required to purchase their own parking permit. Annual parking permits are sold at the Parking Offices. DEPARTMENTAL FUNDS OR UNIVERSITY FUNDS MAY NOT BE USED TO PAY FOR EMPLOYEE PARKING.

University career or casual employees, with 10 percent or greater appointments may arrange for the PAYMENT OF PARKING PERMIT FEES BY PAYROLL DEDUCTION through the university's payroll system. Those employees receiving fellowship payments, stipends, and grant payments do not qualify for payroll deduction. Students, including those employed by the university, are not eligible for payroll deduction. New and continuing members of the payroll deduction plan must make a cash payment for all months not covered by payroll deduction.

Please note that the collection of parking permit fees by payroll deduction will continue until a Parking Permit Cancellation form is processed, even if the permit has expired. Employees on payroll deduction are held financially responsible for monthly parking permit deductions.

A PARKING PERMIT REFUND is available on the prepaid, unused portion of an annual permit. The permit must be returned to the Parking Office at the time the refund is requested. Students who choose the quarterly payment option for their annual permit, are responsible for returning the annual permit to the Parking Office PRIOR TO THE START OF A NEW QUARTER in order to receive a full credit for the new quarter. Once the new quarter has started, refunds are based on a prorated fee schedule.

An inoperable vehicle may not be left on university property for longer than 48 hours without authorization from the University Police Department. Abandoned or illegally parked vehicles will be towed at the owners expense.

If your permit has been lost, stolen, or damaged, a REPLACEMENT PARKING PERMIT will be issued by the Parking Office. To replace or cancel your lost or stolen permit, a Lost/Stolen Permit form must be completed.

The SPEED LIMIT in all parking facilities on university property is 10 MILES PER HOUR, unless otherwise posted.

Additional Information about Transportation and Parking Services may be found in the university Policy and Procedure Manual, Section 545. If you have QUESTIONS OR A SPECIAL PARKING NEED, contact the CAMPUS PARKING OFFICE at (858) 534-4223 or the MEDICAL CENTER PARKING OFFICE at (619) 543-6524.

**A citation may be issued, without prior warning, to any vehicle,
anywhere on university property, under the following conditions:**

1. Parking without a parking permit in any designated parking space (excluding loading zones and paid meters).
2. Parking with a permit not properly displayed in plain, full view, numbers clearly visible, according to instructions.
(Vehicles with car covers are not exempt from this regulation.)
3. Parking with an invalid permit. A parking permit is rendered invalid when cancelled, incomplete, illegible, or used by someone other than the holder. It is also invalid if the owner is not eligible for a permit, defaults on parking fees payment, provides false application information, or uses the permit incorrectly. Additionally, with thirty days notice, a parking permit may be declared invalid by UCSD.
4. Parking within fifteen feet of a fire hydrant or blocking a fire lane.
5. Parking at an unmarked curb, a red curb, or in a designated "No PARKING" area.
6. Parking in a metered space when time has expired, when violation flag is up, or when meter is jammed or otherwise inoperable.
7. Parking beyond the time limit in a time-controlled zone, all of which are enforced twenty-four hours a day, seven days a week:
 - a) LOADING ZONE - twenty minute limit, unless otherwise posted. (A disabled placard/license plate is valid in a timed zone for the specified time only.)
 - b) SERVICE YARD - two hour limit.
 - c) GREEN OR WHITE/PASSENGER ZONE - three-minute limit unless otherwise posted.
 - d) As indicated on any specific permit or pass.
8. Parking in violation of any posted sign, i.e.; 'A' Permit Required 7 days a week/24 hours a day, UC Vehicles, Service Yard, etc.
9. Parking at any time in an undesignated area (i.e. undeveloped areas, curbs, walkways, or any other unmarked place).
10. Parking in a designated or posted Reserved space or area without authorization and/or the proper permit.
11. Parking with a permit or pass that is, or has been reported lost or stolen.
12. Parking with a counterfeit/altered permit. (A parking permit is considered counterfeit/altered if it has been laminated, changed in any way, is a forgery, or is any other reproduced facsimile.)
13. Parking other than front-first in a metered parking space.
14. Parking more than one vehicle on University property with permits registered to the same person and used simultaneously, unless all permits are full fee.
15. Repairing a vehicle at any time other than in an emergency or unless authorized.
16. Camping in a vehicle at any time, unless authorized.
17. Using a Medical Center Volunteer sticker or Medical Center Attending Staff permit in campus parking lots. These permits are restricted to designated lots at the Hillcrest and La Jolla Medical Center locations only.
18. Parking in a designated disabled parking space without a valid D.M.V. disabled license plate or valid D.M.V. placard (the accompanying D.M.V. ID card must be presented upon request). Individuals parking at a meter and displaying a D.M.V. placard or D.M.V. disabled license plate are exempt from the meter fee. For detailed information regarding the D.M.V. disabled parking policy, contact the Parking Office or the Gilman or North Point Visitor Information Center.
19. Parking in a designated disabled parking space without a valid D.M.V. disabled license plate or valid D.M.V. placard (the accompanying D.M.V. ID card must be presented upon request). Individuals parking at a meter and displaying a D.M.V. placard or D.M.V. disabled license plate are exempt from the meter fee. For detailed information regarding the D.M.V. disabled parking policy, contact the Parking Office or the Gilman or North Point Visitor Information Center.
20. Removing or tampering with a vehicle boot (a device that immobilizes vehicles) without authorization.

CAMPUS PARKING OFFICE
GILMAN PARKING STRUCTURE
LEVEL 2
UNIVERSITY CENTER
(858) 534-4223

MEDICAL CENTER HILLCREST PARKING OFFICE
ARBOR PARKING STRUCTURE
(619) 543-6524

CAMPUS/MEDICAL CENTER PARKING ADJUDICATION
GILMAN PARKING STRUCTURE LEVEL 2
UNIVERSITY CENTER
(858) 534-4356